



Available Position:

Greencorps Chicago Youth Program

Youth Program Mentor

Greencorps Chicago is the Chicago Department of Transportation's community greening and job training program run in partnership with WRD Environmental. Greencorps Chicago empowers residents from Chicagoland's neighborhoods to create change in their communities and lives through training, service, and career opportunities in the environmental fields.

The Greencorps Chicago Youth Program (GCYP) is a summer youth employment program, administered by the Chicago Department of Transportation and managed by WRD Environmental. GCYP staff teams work out of various Chicago Public Schools and community-based locations. Significant portions of the program are taught outdoors at a variety of project sites throughout the City of Chicago, such as community gardens, Chicago Park Districts, and Forest Preserves. Site teams consist of a Youth Program Instructor, a Youth Program Mentor, and an Assistant Instructor. The Youth Program Mentor will spend the majority of their time empowering youth through social emotional skills development, workplace readiness training, and the exploration of post-secondary pathways. The GCYP staff team will work alongside CPS staff and external partners to ensure youth have a safe and transformative summer learning experience.

Responsibilities of the Youth Program Mentor include:

- Lead activities and lessons that engage youth in developing career readiness and social emotional skills through self-assessments, exploring post-secondary pathways, goal setting activities, resume and cover letter writing, mock interviews, investigating networking techniques, and enrichment activities
- Support Youth Program Instructor in executing Greencorps curriculum
- Provide a positive environment for youth to explore their academic, career, and other post-secondary interests
- Recognize social, emotional, physical, and cognitive needs of youth participants
- Practices strategies that support healing, recovery and resist re-traumatization
- Collaborates with school partners to provide individual assistance to youth as needed
- Co-facilitate group bicycle rides and field trips
- Adhere to schedule and submit reports for tracking youth progress
- Exhibit appropriate interpersonal skills and professional behavior to support a positive workplace environment
- Ability to work from **June 12 - August 4, 2023**
- **COVID-19 vaccination required**
- **Must be at least 21 years of age**
- **1st Aid & CPR Certification, or willingness to certify before deadline**
- **Ability to complete the CPS volunteer process and pass a criminal background check**

Qualifications for this position include:

- **Capable and willing to ride a bicycle in the City of Chicago**
- **Education, training, or experience equivalent to an Associate's degree in social work, psychology or a related field**
- **Experience teaching, mentoring, and/or coaching in a formal and/or informal setting**
- Comfortable with working outside planting, mulching, and watering
- Experience working with youth ages 16-19, highly preferred
- Social perceptiveness and empathy and experienced with Trauma-Informed Care approaches
- Culturally competent and able to relate and communicate with diverse populations and groups
- Excellent communication, organizational and interpersonal skills
- Computer skills (Microsoft Office, Google Drive, email communication, etc.)

Position details:

- Seasonal position, Monday through Friday, 8am to 2:30pm, 32.5 hours per week with the opportunity of additional hours
- Compensation is dependent on experience, starting at \$23 per hour
- Employment is through Signature Staff Resources, LLC and managed by WRD Environmental
- Two (2) weeks of paid training and six (6) weeks of youth programming

Please submit a resume and cover letter to: greencorpsadmin@wrdenvironmental.com Resumes will be accepted until all positions are filled. Only qualified candidates will be contacted.

Signature Staff Resources is an Equal Opportunity Employer. BIPOC encouraged to apply.